# Supplementary Notice for China of Global Employee and Applicant Privacy Notice 全球员工和应聘者隐私声明中国补充声明

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This Supplementary Notice for China of Global Employee and Applicant Privacy Notice ("Employee and Applicant Supplementary Notice for China") is made in accordance with the Personal Information Protection Law of the People's Republic of China and other relevant laws and regulations, is a supplement to Global Employee and Applicant Privacy Notice, and applies to the activities of processing the personal information of natural persons who apply for our positions or are employed by us within China by Ecolab (China) Investment Co. Ltd. and other Ecolab affiliates in China ("Ecolab China", "we" or "us"), and the activities outside of China that are for the purpose of recruiting and hiring natural persons in China as well as analyzing and evaluating the behaviors of natural persons who apply for our positions or are employed by us in China. Specifically, this includes, but is not limited to, the processing of your personal information in the course of your application for a position with Ecolab and your employment with Ecolab in any way (including, but not limited to, entering into an employment relationship, labor dispatch, outsourcing, internships) ("Scope of Application").

本《全球员工和应聘者隐私声明中国补充声明》(下称"《中国员工和应聘者补充声明》") 依据《中华人民共和国个人信息保护法》和其他相关法律法规制定,是对艺康公司《全 球员工和应聘者隐私声明》的补充,适用于艺康(中国)投资有限公司和其他艺康公司 在中国的关联公司(下称"艺康中国"或"我们")在中国境内处理应聘我们的职位或 受雇于我们的自然人的个人信息的活动和艺康公司在中国境外以向中国境内自然人提 供招聘和雇佣为目的,以及在中国境外分析、评估中国境内应聘我们的职位或受雇于我 们的自然人的行为的活动,具体而言,包括但不限于您申请艺康中国的职位以及您以任 何方式受雇于艺康中国(包括但不限于建立劳动关系,通过劳务派遣方式受雇,通过服 务外包方式提供服务,实习)的过程中我们对您的个人信息的处理(下称"适用范围")。 Personal information refers to all kinds of information related to identified or identifiable natural persons recorded by electronic or other means, excluding the information handled anonymously.

个人信息是以电子或者其他方式记录的与已识别或者可识别的自然人有关的各种信息, 不包括匿名化处理后的信息。

Sensitive personal information refers to the personal information that is likely to result in damage to the personal dignity of any natural person or damage to his or her personal or property safety once disclosed or illegally used. Sensitive personal information in this *Employee and Applicant Supplementary Notice for China* has been **bolded and underlined**. 敏感个人信息是一旦泄露或者非法使用,容易导致自然人的人格尊严受到侵害或者人身、财产安全受到危害的个人信息。本《中国员工和应聘者补充声明》中的敏感个人信息已用<u>加粗加下划线</u>方式标出。

In the event of a conflict between this *Employee and Applicant Supplementary Notice for China* and the *Global Employee and Applicant Privacy Notice*, this *Employee and Applicant Supplementary Notice for China* shall take precedence within the Scope of Application, and the *Global Employee and Applicant Privacy Notice* shall apply in respect of any content not expressly set out in this *Employee and Applicant Supplementary Notice for China*. 如果本《中国员工和应聘者补充声明》与《全球员工和应聘者隐私声明》之间存在冲突, 在本《中国员工和应聘者补充声明》的适用范围内本《中国员工和应聘者补充声明》应 优先适用;对于本《中国员工和应聘者补充声明》未予明确的内容,应以《全球员工和 应聘者隐私声明》为准。

# Prerequisites for Our Processing of Your Personal Information 我们处理您的个人信息的前提

We will only process your personal information in accordance with one of the following prerequisites:

我们仅在符合下列情形之一的前提下处理您的个人信息:

1. Your consent is obtained;

取得您的同意;

- Necessary for the conclusion and performance of a contract to which you are a party; 为订立、履行您作为一方当事人的合同所必需;
- Necessary for the fulfillment of our statutory duties or legal obligations; 为履行我们的法定职责或者法定义务所必需;
- Necessary to respond to public health emergencies or to protect the life, health and property of natural persons in case of emergency; 为应对突发公共卫生事件,或者紧急情况下为保护自然人的生命健康和财产安全所 必需;
- Processing your personal information within a reasonable range for the implementation of news reporting, public opinion supervision and other activities in the public interest; 为公共利益实施新闻报道、舆论监督等行为,在合理的范围内处理您的个人信息;
- 6. Processing your personal information that has been disclosed by yourself or disclosed legally within a reasonable scope in accordance with the *Personal Information Protection Law of the People's Republic of China*; 依照《中华人民共和国个人信息保护法》的规定在合理的范围内处理您自行公开或者其他已经合法公开的个人信息;
- Other cases stipulated by laws and administrative regulations. 法律、行政法规规定的其他情形。

# II. How We Collect and Process Your Personal Information 我们如何收集和处理您的个人信息

When you use the services provided by Ecolab, we collect and process your personal information for the following purposes or scenarios (bolded and underlined are sensitive personal information):

当您使用艺康提供的服务的过程中,我们出于以下目的或场景收集和处理您的个人信息 (加粗加下划线的为敏感个人信息):  Assisting You in Creating an Ecolab Talent Network Account 帮助您创建艺康公司人 才网账户

When you are interested in applying for a position with us, you may need to register for an Ecolab Talent Network account so that Ecolab can send you targeted job alerts and jobrelated information that matches your interests. We will need to collect your username/email address, name, country, zip code, phone number, current or former job title, education level, and direction of your interest.

当您有意申请我们的岗位时,您可能需要注册艺康公司人才网账户账户,以便艺康 公司向您发送有针对性的工作机会提示以及与您的兴趣相符的工作相关信息,我们 需要收集您的用户名/电子邮箱地址、姓名、所在国家、邮政编码、电话、现任或前 任工作职务、教育水平、您感兴趣的工作方向。

 Assisting You in Creating a Job Application Account 帮助您创建职位申请账户 When you apply for a specific position with us, in order to make it easier for you to log in to our job application system and apply for a position, you will need to create an account and we will need to collect your email address.

当您申请我们的具体岗位,为了便于您登陆我们的岗位申请系统和申请岗位,您需 要创建一个账户,我们需要收集您的电子邮箱地址。

3. Assisting You in Appling for a Position 帮助您申请岗位

When you apply for a specific position with us, in order to assess how well your profile matches the position you are applying for, to make it easier to contact you, and to manage this personal information as part of your on-boarding profile and employee file after you are hired, we need to collect information such as how you know us, whether you have been employed by Ecolab before, your country, name, address, email address, phone number, professional experience, education, language, skills, **resume**, whether you have participated in Ecolab recruitment, whether your relatives have been employed by Ecolab, whether you are subject to a non-compete agreement or other agreement or covenant that conflicts with Ecolab's employment of you, whether you need a visa to work in the country or region for which you are applying, the legitimacy of the job for which you are applying, **your expected annual salary**, whether you are 18 years of age or older, your highest level of education, your work experience, whether you are familiar with manufacturing operations or six sigma, the number of years you have worked in the supply chain, and whether you are familiar with the use of office software.

当您申请我们的具体岗位,为了评估您的个人情况与应聘岗位的匹配度、便于与您 取得联系以及在您录用后将您这些个人信息作为入职资料和员工档案的一部分进 行管理,我们需要收集您了解我们的方式、您是否曾经受雇于艺康、所在国家、姓 名、地址、电子邮箱地址、电话、专业经验、教育背景、语言、技能、<u>简历</u>、您是 否参加过艺康的招聘、您的亲属是否曾经受雇于艺康、您是否受限于竞业限制协议 等与艺康雇佣您有冲突的协议或约定、您是否需要办理签证才能在您所申请的国家 或地区工作、您申请的工作的合法性、<u>期望年薪</u>、您是否年满 18 周岁、您的最高 教育水平、您的工作经历、您是否对制造业务或 six sigma 熟悉、您在供应链领域的 工作年限、您是否熟悉办公软件的使用。

4. Medical Examination for Onboarding 入职体检

When we think you are suitable for the position you have applied for, in order to make sure that your health condition meets the requirements of the position, we need to collect your **medical examination report for onboarding**.

当我们认为您适合您所申请的岗位,为确保您的身体健康状况符合岗位需求,我们 需要收集您的<u>入职体检报告</u>。

5. Background Check 背景调查

When we think you are suitable for the position you have applied for, in order to verify your work experience and performance and conduct a background check, we need to collect your **resume**, name, phone number, and work history, KPI Performance, reasons for leaving, background check contacts (references) and their contact information.

当我们认为您适合您所申请的岗位,为核实您的工作经历和工作表现,开展背景调查,我们需要收集您的<u>简历</u>、姓名、电话、工作经历、绩效表现、离职原因、相关 背调联系人(证明人)及其联系方式。

Establishment of Personnel Files and Employee Management 建立人事档案和进行员工管
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When you join us, in order to establish a personnel file for you, carry out human resource management, provide you with benefits and employee services, carry out human resource statistical analysis, fulfill the labor contract with you, the rules and regulations and collective contract formulated in accordance with the law, as well as to fulfill the legal obligations of the employer, we need to collect your name, date of birth, gender, nationality, phone number, email address, **photo**, family relationship, nationality, **residency**, family members, **valid identity document information**, **passport information**, **non-mainland resident residence** 

permit information, bank account number, social security information, provident fund information, salary, reimbursement bills, academic qualifications, degrees, work experience, external training records, award certificates, qualification certificates, department to which you belong, employee ID, position, job duties, job performance objectives and results, work performance, sick leave, other leave status, medical examination report for onboarding, marital history, emergency contact person and his/her phone number. 当您入职后,为了给您建立人事档单,进行人力资源管理,向您提供福利和员工服 务,进行人力资源统计分析,履行与您的劳动合同、依法制定的规章制度和集体合 同,以及履行用人单位的法定义务,我们需要收集您的姓名、生日、性别、国籍、 电话、电子邮箱、照片、家庭关系、民族、住址、家庭成员、有效身份证件信息、 护照信息、非大陆居民居住证信息、银行账号、社保信息、公积金信息、薪资、报 销票据、学历、学位、工作经历、外部培训记录、奖励证书、资质证书、所属部门、 工号、职位、工作职责、工作绩效目标和结果、工作表现、病假、其他休假情况、 入职体检报告、婚史、紧急联系人和其电话。

7. Training 培训

In order to provide you with learning and development services and carry out training, we need to collect your name, phone number, email address, education, degree, work experience, external training records, award certificates, qualification certificates, department, employee ID, position, job duties, job performance objectives and results, and job performance.

为了向您提供学习和发展服务,开展培训工作,我们需要收集您的姓名、电话、电 子邮箱、学历、学位、工作经历、外部培训记录、奖励证书、资质证书、所属部门、 工号、职位、工作职责、工作绩效目标和结果、工作表现。

8. Attendance and Leave 考勤和休假

In order to manage attendance and leave for payroll calculations and leave approvals, we need to collect information about your attendance and <u>documentation of sick leave or</u> <u>other special leave</u>.

为了进行考勤管理和休假管理,以便计算薪资和进行休假审批,我们需要收集您的 考勤信息、病假或者其他特殊休假的证明材料。

 Payment of Salary and Reimbursement, Payment of Social Security and Provident Fund, Purchase of Commercial Insurance 发放薪资和报销、缴纳社会保险和公积金、购买商 业保险 In order to pay your salary and reimbursement, pay social insurance and provident fund, we need to collect your name, date of birth, phone number, <u>bank account number</u>, <u>reimbursement bills</u>, <u>travel information</u>, <u>purchase documents</u>, <u>social security</u> <u>information</u>, <u>provident fund information</u>, family members' information. 为了向您发放薪资和报销,缴纳社会保险和公积金,我们需要收集您的姓名、出生

年月、电话、<u>银行账号</u>、<u>报销票据、差旅信息、购买单据、社保信息、公积金信息</u>、 家庭成员信息。

#### 10. Provision of IT Services 提供 IT 服务

When you use the computers and other equipment we provide, as well as office systems, in order to facilitate your operating system and complete your work tasks, we need to collect your name, employee ID, system account, email address, and <u>communication</u> information.

当您使用我们提供的计算机等设备,以及办公系统,为了便于您操作系统,完成工作任务,我们需要收集您的姓名、工号、系统账户、电子邮件地址、**通信信息**。

11. Carrying Out Company Publicity 开展公司宣传

When we carry out company publicity and need to produce publicity materials, we need to collect your name, age, position, job duties, job performance objectives and results, work experience, education experience, **photos**, **videos**, **audio**, social media information, **family members' information**.

当我们开展公司宣传,需要制作宣传素材,我们需要收集您的姓名、年龄、职务、 工作职责、工作绩效目标和结果、工作经历、教育经历、<u>照片</u>、<u>视频</u>、<u>音频</u>、社交 媒体信息、<u>家庭成员信息</u>。

12. Security 安防

In order to protect the security of our office premises and to provide a basis for possible investigations and criminal investigations, we have installed surveillance equipment in our office premises, which may capture your **portrait**.

为了保障我们办公场所的安全,为可能的调查和刑事侦查提供依据,我们再办公场 所内安装了监控设备,监控设备可能会拍摄到您的<u>肖像</u>。

# III. How We Collect and Process Your Sensitive Personal Information 我们如何收集和处理您的敏感个人信息

We may process certain types of your sensitive personal information for the purposes set out in Section II of this *Employee and Applicant Supplementary Notice for China*, so please read the types of sensitive personal information carefully and we will only process your sensitive personal information with your separate consent or where there is a legal reason to do so. Please understand that this sensitive personal information is necessary for us to fulfill the purposes for which we process it, and that if you do not consent to the processing of your sensitive personal information, we will not be able to carry out recruitment and on-boarding and related employee management activities, which will result in you not being able to apply for a position with us and us not being able to perform our employment contract with you and provide employee services. The circumstances in which we process your sensitive personal information are set out below:

为实现本《中国员工和应聘者补充声明》第二节所述的目的,我们可能会处理您某些类别的敏感个人信息,请您仔细阅读敏感个人信息类型,我们只会在取得您的单独同意后 或有法定理由时处理您的敏感个人信息。请您理解,这些敏感个人信息对于我们实现处 理目的而言是必需的,如您不同意我们处理您的敏感个人信息,我们将无法进行招聘和 入职以及相关员工管理工作,从而导致您无法应聘我们的职位和我们无法履行与您的劳 动合同和提供员工服务。我们处理您的敏感个人信息的情况如下:

1. Assisting You in Appling for a Position 帮助您申请岗位

When you ask us for a specific position, in order to assess the match between your personal situation and the position you are applying for, to make it easier to get in touch with you, and to manage this personal information as part of the on-boarding information and employee file after you are hired, we need to collect your **resume**, **expected annual salary**. 当您请我们的具体岗位,为了评估您的个人情况与应聘岗位的匹配度、便于与您取得联系以及在您录用后将您这些个人信息作为入职资料和员工档案的一部分进行管理,我们需要收集您的<u>简历</u>、<u>期望年薪</u>。

- Medical Examination for Onboarding 入职体检
  When we think you are suitable for the position you have applied for, we need to collect your <u>medical examination report for onboarding</u> in order to make sure that your health condition meets the requirements of the position.
  当我们认为您适合您所申请的岗位,为确保您的身体健康状况符合岗位需求,我们 需要收集您的<u>入职体检报告</u>。
- 3. Background Check 背景调查

When we think you are suitable for the position you apply for, in order to verify your work experience and performance, to carry out background checks, we need to collect your **resume**.

当我们认为您适合您所申请的岗位,为核实您的工作经历和工作表现,开展背景调查,我们需要收集您的**简历**。

 Establishment of Personnel File and Employee Management 建立人事档案和进行员工 管理

When you join the company, in order to establish personnel files for you, carry out employee management, provide you with benefits and employee services, carry out human resources statistical analysis, fulfill the labor contract with you, the rules and regulations and collective contract formulated in accordance with the law, as well as to fulfill the employer's legal obligations, we need to collect your <u>photo</u>, <u>address</u>, <u>valid ID</u> <u>information</u>, <u>passport information</u>, <u>non-mainland resident residence permit</u> <u>information</u>, <u>bank account number</u>, <u>social security information</u>, <u>provident fund</u> <u>information</u>, <u>salary</u>, <u>reimbursement bills</u>, <u>sick leave</u>, <u>medical examination report for</u> <u>onboarding</u>, <u>marital history</u>.

当您入职后,为了给您建立人事档单,进行员工管理,向您提供福利和员工服务, 进行人力资源统计分析,履行与您的劳动合同、依法制定的规章制度和集体合同, 以及履行用人单位的法定义务,我们需要收集您的<u>照片、住址、有效身份证件信息</u>、 <u>护照信息、非大陆居民居住证信息、银行账号、社保信息、公积金信息、薪资、报</u> <u>销票据、病假、入职体检报告、婚史</u>。

5. Attendance and Leave 考勤和休假

In order to manage attendance and leave for payroll calculations and leave approvals, we need to collect your <u>documentation of sick leave or other special leave</u>. 为了进行考勤管理和休假管理,以便计算薪资和进行休假审批,我们需要收集您的 病假或者其他特殊休假的证明材料。

 Payment of Salary and Reimbursement, Payment of Social Security and Provident Fund, Purchase of Commercial Insurance 发放薪资和报销、缴纳社会保险和公积金、购买商 业保险

In order to pay your salary and reimbursement, pay social insurance and provident fund, we need to collect your <u>bank account number</u>, <u>reimbursement bills</u>, <u>travel information</u>, <u>purchase documents</u>, <u>social security information</u>, <u>provident fund information</u>.

为了向您发放薪资和报销,缴纳社会保险和公积金,我们需要收集您的银行账号、 报销票据、差旅信息、购买单据、社保信息、公积金信息。

7. Provision of IT Services 提供 IT 服务

When you use the computers and other equipment we provide, as well as office systems, in order to facilitate your operating system, to complete the work tasks, we need to collect your <u>communication information</u>.

当您使用我们提供的计算机等设备,以及办公系统,为了便于您操作系统,完成工作任务,我们需要收集您的通信信息。

8. Carrying Out Company Publicity 开展公司宣传

When we carry out company publicity and need to produce publicity materials, we need to collect your **photos**, **videos**, **audio** and **family members' information**. 当我们开展公司宣传,需要制作宣传素材,我们需要收集您的<u>照片</u>、视频、音频、 家庭成员信息。

9. Security 安防

In order to protect the security of our office premises, and to provide a basis for possible investigations and criminal investigations, we have installed surveillance equipment in our office premises, which may capture your **portrait**.

为了保障我们办公场所的安全,为可能的调查和刑事侦查提供依据,我们再办公场 所内安装了监控设备,监控设备可能会拍摄到您的<u>肖像</u>。

If we collect other sensitive personal information not listed above, we will seek your separate consent priorly.

如果我们收集上述未列举的其他敏感个人信息,我们将另行事先征求您的单独同意。

Please be aware that any leakage or misuse of your sensitive personal information may lead to adverse effects. We have adopted reasonable security measures in accordance with the law to protect the security of your personal information when processing all your personal information. 请您知晓,您的敏感个人信息一旦泄露或不当使用可能会产生不利影响。我们在处理您的所有个人信息时已经依法采用合理的安全措施以保障您的个人信息安全。

## IV. Joint Processing, Entrusting and Provision of Personal Information 个人信息的共同处理、委托处理和提供

#### 1. Joint Processing 共同处理

If we process your personal information jointly with a third party, we will separately inform you of the processor, processing purposes, processing methods, types of personal information processed and other relevant information regarding the joint processing of your personal information ("*Joint Processing Privacy Policy*"). The *Joint Processing Privacy Policy* will preferentially apply to joint processing scenarios.

如果我们与第三方共同处理您的个人信息,我们另行向您告知共同处理您的个人信息的处理者、处理目的、处理方式、处理的个人信息种类等相关情况(下称"《共同处理隐私政策》")。《共同处理隐私政策》将优先适用于共同处理场景。

#### 2. Entrusted Processing 委托处理

We may engage third-party service providers to provide certain services for us or you, and for this purpose we may need to entrust the third-party service providers to process your personal information. We will agree with the third-party service provider in accordance with the law on the purposes, duration and methods of the entrusted processing, the types of personal information, the protection measures, and the rights and obligations of both parties, and we will supervise the personal information processing activities of the thirdparty service provider.

我们可能会聘请第三方服务商为我们或您提供某些服务,为此我们可能需要委托第 三方服务商处理您的个人信息。我们会依法与第三方服务商约定委托处理的目的、 期限、处理方式、个人信息的种类、保护措施以及双方的权利和义务等,并对第三 方服务商的个人信息处理活动进行监督。

3. Provision 提供

We may provide your personal information to our partners in order to provide you with better employee services and benefits and to improve our operational efficiency. We will only provide your personal information to our partners after informing you of the names of the recipients, their contact details, the processing purposes, the processing methods and the types of personal information, and obtaining your separate consent, except in cases where there is a legal obligation to do so.

我们可能会向我们的合作伙伴提供您的个人信息,以便为您提供更好的员工服务和 福利以及提高我们的运营效率。除有法定情形外,我们仅会在向您告知接收方的名 称或者姓名、联系方式、处理目的、处理方式和个人信息的种类,并取得您的单独 同意后向合作伙伴提供您的个人信息。

# V. Cross-Border Provision of Personal Information 个人信息的跨境提供

As Ecolab's business and personnels are distributed globally, we have adopted globally deployed information systems and globally unified management policies, we may provide your personal information described in Section II of this *Employee and Applicant Supplementary Notice for China* to Ecolab USA Inc., our affiliate located outside of China ("Overseas Recipient") through Ecolab's internal office systems or by other reasonable means. We and our Overseas Recipient are committed to implementing security measures to protect the security of your personal information in accordance with the law.

由于艺康的业务和人员分布全球,我们采用全球统一部署的信息系统和全球统一的管理制度,在取得您的单独同意后,或有法定理由的情形下,我们可能通过艺康内部办公系统或其他合理方式向我们位于中国境外的关联公司 Ecolab USA Inc.(下称"境外接收方") 提供本《中国员工和应聘者补充声明》第二节中描述的您的个人信息。我们和境外接收 方承诺依法采取安全保护措施以保护您的个人信息安全。

If you wish to learn more about the cross-border provision of your personal information or wish to exercise your rights under the *Personal Information Protection Law of the People's Republic of China*, you can contact us or the Overseas Recipient through the contact information in Section VIII.

如果您希望了解更多有关您个人信息跨境提供的情况或者希望依据《中华人民共和国个 人信息保护法》行使您的相关权利,您可以通过第八节中的联系方式联系我们或者境外 接收方。

If there is any substantial change of the processing methods or the processing purposes of your personal information in the course of the cross-border provision of your personal information, we will ask for your separate consent again.

如果在个人信息跨境提供过程中,我们对您的个人信息的处理方式、处理目的有任何实质改变的,我们将再次征求您的单独同意。

# VI. Retention Period of Personal Information个人信息的保存期限

Unless otherwise required by laws or regulations, we will only store your personal information for the shortest period of time necessary to fulfill the processing purposes. For job applicants, we will generally keep your personal information for the duration of your application and for one year after we determine that we will not hire you, but you can consent to us keeping your personal information so that we can keep you informed of future job opportunities. For former employees, we will keep your personal information for the duration of your employment; after you leave our company, depending on your needs and the need to carry out human resources and social security related business, we may adopt different retention periods for different categories of personal information and strictly limit the use of your personal information, and will only store your personal information in a protected manner, unless it is necessary.

除法律法规另有要求外,我们仅在实现您的个人信息处理目的所必要的最短时间内保存 您的个人信息。对于应聘者而言,我们通常会在您应聘期间以及确定不录用您之后后的 一年内保存您的个人信息,但是您可以同意我们保存您的个人信息,以便我们随时通知 您未来的工作机会。对于曾受雇我们的员工而言,我们会在您在职期间保存您的个人信 息;当您离职后,根据您的需求,以及办理人力资源和社会保障相关业务的需要,我们 可能会针对不同类别的个人信息采取不同的保存期限,并且会对您的个人信息的使用进 行严格限制,除有必要外,我们仅会进行有保护措施的存储。

If you would like to know more about the retention period of your personal information, you can contact us through the contact information in Section VIII.

如果您希望了解更多有关您的个人信息的保存期限情况,您可以通过第八节中的联系方式联系我们。

### VII. Security Incidents 安全事件

We have taken management and technical protection measures to protect the security of personal information. However, the Internet environment is not absolutely safe, and in the unfortunate event of a security incident of personal information, we will immediately take remedial measures and inform you of the security incident when necessary. At the same time, we will also report the security incident to the relevant authorities in accordance with relevant laws and regulations.

我们采取了管理的和技术的保护措施以保护个人信息安全,但互联网环境并非绝对安全, 如不幸发生个人信息安全事件,我们将立即采取补救措施,并在必要时向您告知安全事 件的相关情况。同时,我们还将根据相关法律法规的规定向相关主管部门汇报安全事件 的相关情况。

### VIII. Your Rights 您的权利

According to the *Personal Information Protection Law of the People's Republic of China* and relevant laws, you have the right to request access, correction, deletion, explanation, withdrawal of your personal information and other rights. Please note that when you withdraw your authorization, we will no longer process your corresponding personal information, but your decision to withdraw your consent will not affect the previous personal information processing activities based on your consent. Please understand that due to regulatory requirements, technical constraints and cost considerations, we may refuse your requests that have no legal basis, are technically difficult to fulfill or are too costly to fulfill, or we may need to charge you a reasonable fee.

根据《中华人民共和国个人信息保护法》及相关法律规定,您有请求访问、更正、删除、 解释说明、撤回您的个人信息以及其他权利。请您注意,当您撤回授权后,我们将不再 处理您相应的个人信息,但您撤回同意的决定不会影响此前基于您的同意而开展的个人 信息处理活动。请您理解,基于法规要求、技术限制和成本考虑,对于您的没有法律依 据的、技术上难以实现或者实现成本过高的请求我们可能予以拒绝或者需要收取合理费 用。

If you wish to exercise your rights in this regard, you may contact us as follows and we will respond to your request as soon as possible:

如您想要行使相关权利,可通过以下方式联系我们,我们将尽快相应您的请求:

To us (for all requests relating to your personal information): email: cndataprivacy@ecolab.com

致我们(与您的个人信息有关的所有请求): 电子邮箱: cndataprivacy@ecolab.com

To the Overseas Recipient (for requests related to the cross-border provision of your personal information only): email: dataprivacy@ecolab.com

致境外接收方(仅限与您个人信息出境有关的请求):电子邮箱:dataprivacy@ecolab.com